# Policy Formulation

County Mission:

Delivering excellent public services that address our community's needs and enhance our quality of life

# Office of the Mayor

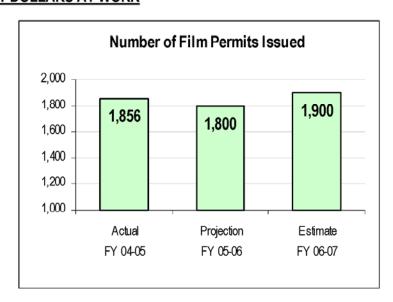


## SUMMARY

The Mayor serves as the elected head of County government. In this role, the Mayor develops policy and provides direction to meet the needs of constituents by providing effective public services and government. The Mayor provides leadership that enhances and improves the quality of life for the people who live in Miami-Dade County.

The Mayor has, within ten days of final adoption by the Board of County Commissioners (BCC), veto authority over any legislative, quasi-judicial, zoning, and master plan or land use decision of the BCC, including the budget or any particular component, and the right to appoint the County Manager, subject to the approval within 14 days of a majority of the Commissioners then in office. The Mayor prepares and delivers a report on the State of the County to the citizens of Miami-Dade County between November 1 and January 31 annually; prepares and delivers a budgetary address annually to the people of the County in March, after consulting with the County Manager and Budget Director; and sets forth the Mayor's funding priorities for the County. Because of the importance of the County's tourism industry, the Office of the Mayor provides leadership to support the County's convention and visitor's program. In addition, the Office of the Mayor serves as the central focal point for developing the film and entertainment industry in Miami-Dade County.

The Mayor works with the Chairman and Members of the BCC, the public and private sectors, business leaders, elected officials, and the residents of Miami-Dade County in order to determine policy direction to meet community needs.



#### OFFICE OF THE MAYOR

 Serves as the elected head of County Government, promotes effective government, and determines policy direction to meet community needs

# **CHIEF OF STAFF**

 Advises and directs all policy, legislative, operational, and community relations matters in the Office of the Mayor

# OFFICE OF POLICY ANALYSIS AND LEGISLATIVE AFFAIRS

 Provides policy and legislative analysis oversight and guidance to the Office of the Mayor

## SENIOR ADVISORS

 Operates in an advisory capacity to the Mayor in the analysis and execution of policy directives

# OFFICE OF FILM AND ENTERTAINMENT

 Serves as the central focal point for developing the film and entertainment industry in Miami-Dade County

# COMMUNICATIONS

 Coordinates and manages media relations for the Office of the Mayor

# OFFICE OF PUBLIC AFFAIRS AND COMMUNITY OUTREACH

 Provides community outreach throughout the County for the Office of the Mayor

#### FINANCIAL SUMMARY

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Proposed FY 06-07
Revenue Summary				
General Fund Countywide		1,812	2,083	2,602
General Fund UMSA		597	981	810
Interagency Transfers		550	550	550
Miscellaneous Revenues		122	125	75
	Total Revenues	3,081	3,739	4,037
Operating Expenditures Su	mmary			
Salary		2,101	2,449	2,720
Fringe Benefits		516	715	844
Other Operating		445	573	463
Capital		19	2	10
Total Opera	ting Expenditures	3,081	3,739	4,037

	Total Funding		Total Pos	sitions
(Dollars in Thousands)	Budget	Proposed	Budget	Proposed
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07
Strategic Area: Policy Formulation	on			
Film and Entertainment	715	786	7	7
Office of the Mayor	2,474	2,701	25	26
Public Affairs	550	550	7	7
Total Operating Expenditures	3,739	4,037	39	40

- Streamlining the permitting system to make Miami-Dade County government more efficient and customer-friendly is a
  top priority for Mayor Carlos A. Alvarez; a working group of professionals from the private and public sectors has
  convened over the past year to formulate recommendations on improving the building permitting process and Mayor
  Alvarez has met with the industry to solicit feedback; with the support of numerous County departments, citizens, and
  industry experts, a number of changes have occurred and over two dozen improvements in Miami-Dade County's
  permitting system will be implemented in 2006
- To promote wellness and fitness in the community, Mayor Alvarez partnered with the Alliance for Aging and the Miami-Dade County Health Department's Consortium for a Healthier Miami-Dade to coordinate with non-profit community organizations and corporate sponsors to launch the "Mayor's Initiative on Aging: To Life," a year-round awareness campaign that offers a series of educational programs and activities specifically geared to the 55 years and older population; the initiative is linked to an array of community service providers that offer free health screenings, low impact fitness activities, wellness and safety information, geriatric healthcare and service provider symposiums, and information on disease, injury, and elder abuse/exploitation prevention as well as information on services and programs available at the federal, state, and local level
- A Miami-Dade County Grand Jury report released in 2004 detailed the critical need to re-evaluate the treatment of mentally ill inmates in the criminal justice system; the Mayor's Mental Health Task Force, created to propose a timeline for the implementation of recommendations from the Grand Jury report and to initiate better interagency communication and agreements with regard to coordination of discharge procedures, has been meeting and anticipates presenting a final plan by October 2006
- Mayor Alvarez launched the 2006 Earned Income Tax Credit (EITC) Community Outreach Campaign, implemented
  to reach low-income residents, and urge them to take advantage of the County's free tax-filing assistance program
  and apply for federal tax refunds; together with the Internal Revenue Service, and key partners such as the Human
  Services Coalition and the Children's Trust, last year's efforts brought over \$578 million in EITC into the County's
  economy

- The Mayor's Office of Film and Entertainment had another successful year in 2005, with the filming of such blockbuster movies as Michael Mann's "Miami Vice," and Wes Craven's "Red Eye," television shows "CSI: Miami," "South Beach," and the "MTV Video Music Awards," hundreds of television commercials and thousands of still photo shoots all featuring Miami-Dade County locations; last year also saw the successful launch of the "One-Stop Film Permit" program, which incorporates the cities of Miami and Miami Beach into Miami-Dade's filming permit and offers our production clients a simplified, on-line permit application and approval process; Spanish language telenovela business also increased substantially during the year, with eight of these long-form television programs filmed and produced in 2005; spending a record \$28 million in our local economy; in all, the film and entertainment industry spent more than \$170 million on some 2000 location shoots in Miami-Dade County last year
- The FY 2006-07 Proposed Resource Allocation Plan for the Office of the Mayor is \$3.961 million; funding is provided for the Executive Office of the Mayor (\$2.650 million), the Public Affairs Office (\$550,000), and the Office of Film and Entertainment (\$786,000) in addition to \$50,000 in in-kind services provided by the Greater Miami Convention and Visitors Bureau
- The FY 2006-07 Proposed Resource Allocation Plan includes funding for the Mayor's Discretionary Reserve (\$300,000), to be distributed in the same manner as the Commission District Discretionary Reserve
- The FY 2006-07 Proposed Resource Allocation Plan includes interagency transfers from the Seaport Department (\$264,000) and Miami-Dade Aviation Department (Aviation) (\$286,000)
- The FY 2006-07 Proposed Resource Allocation Plan includes one position transferred from the Aviation Department and reflects the annualization of all positions within the Office of the Mayor table of organization

# **Board of County Commissioners**

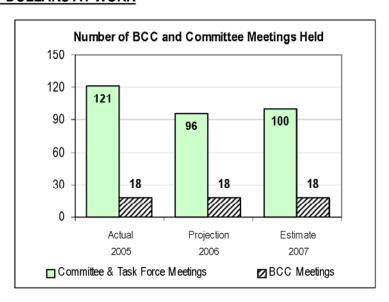


# **SUMMARY**

The Miami-Dade County Board of County Commissioners (BCC or the Board) is the legislative and governing body of Miami-Dade County. One County Commissioner is elected from each of Miami-Dade County's 13 districts to serve a four-year term. Registered voters from the district in which the Commission candidate resides choose Commissioners in non-partisan elections. The Commissioners elect a Chairperson who appoints the members, Chairperson, and Vice-Chairperson of all standing committees. Each Commissioner's salary is set by County Charter at \$6,000 per year. District elections are held every four years, with the most recent election of Commissioners from odd-numbered districts held in 2004. Elections of Commissioners from even-numbered districts will be held in 2006.

The BCC reviews and adopts comprehensive development land use plans for the County; licenses and regulates taxis, jitneys, limousines, and rental cars; sets tolls and policy regarding public transportation systems; regulates utilities; adopts and enforces building codes; establishes zoning controls; and establishes policy relating public health, safety services and facilities, cultural facilities, housing programs, and other services. The BCC sets the property tax millage rates and approves the County's budget, which determines the expenditures and revenue necessary to operate all County services, and enacts the County's strategic plan on an annual basis. All meetings are public and the Commission can take no action unless a majority of Commissioners currently serving in office are present. The Commission may override a Mayoral veto at its next regularly scheduled meeting by a two-thirds vote of those present.

The BCC performs policy-making functions and advocates for Miami-Dade County citizens at all levels of government.



# MEDIA, PROTOCOL, AND EMPLOYEE RECOGNITION

- Produces quarterly Commission newspaper
- Produces, coordinates, and schedules radio and TV programs
- Prepares media kits and informational/ educational materials
- Conducts necessary research for the Office of the Chairman and members of the Board of County Commissioners (BCC)
- Coordinates and assists with events for all 13 Commissioners
- Coordinates all protocol and employee recognition functions for the Office of the Chairman and Members of the BCC
- Coordinates/liases Commission protocol, dignitary visits, Consular Corps, and Intergovernmental Visits and promotes the Sister Cities program

# OFFICE OF THE CHAIRMAN

- Serves as chief presiding officer of the legislative and governing body of County government
- Establishes Committee System
- Appoints members to all Commission Committees and Subcommittees
- Provides guidance/leadership to Commission Committees on legislative issues of countywide significance
- Oversees the efficient and productive assignment and scheduling of legislation
- Oversees process to appoint members to advisory boards, authorities, trusts, and committees
- Coordinates Commission and Committee calendars
- Presides over all Board of County Commissioners meetings
- Oversees Commission Sergeant-at-Arms, Support, Employee Recognition, and Protocol staffs
- Liaises and coordinates workplan with the Office of Intergovernmental Affairs
- Liaises and coordinates workplan with the Office of Commission Auditor

#### SUPPORT STAFF SERVICES

- Provides support staff to the Chairman and BCC
- Coordinates with Sergeantsat-Arms to maintain decorum at meetings and security for Commissioners

# OFFICE OF COMMISSION AUDITOR AND LEGISLATIVE ANALYSIS

- Provides independent budgetary, audit, management, revenue forecasting, and fiscal analysis of Board policies, County services, and contracts
- Provides objective and critical analysis of proposed legislation for Board consideration
- Conducts research and policy analysis and assists in formulating and developing legislation

#### COUNTY COMMISSION

- Comprised of 13 single-member districts that reflect the diversity and unique demographics of one of the nation's largest metropolitan areas
- Establishes regulations, laws, and fiscal policies that best serve the interests of our community and visitors
- Oversees essential public services, including planning and zoning and fiscal administration and ensures citizen participation and interaction at every level of local government
- Develops framework for promulgating legislative and policy priorities to ensure accountability, transparency, and efficiency

# OFFICE OF INTERGOVERNMENTAL AFFAIRS

 Coordinates the County's intergovernmental relations at the local, state, and federal levels

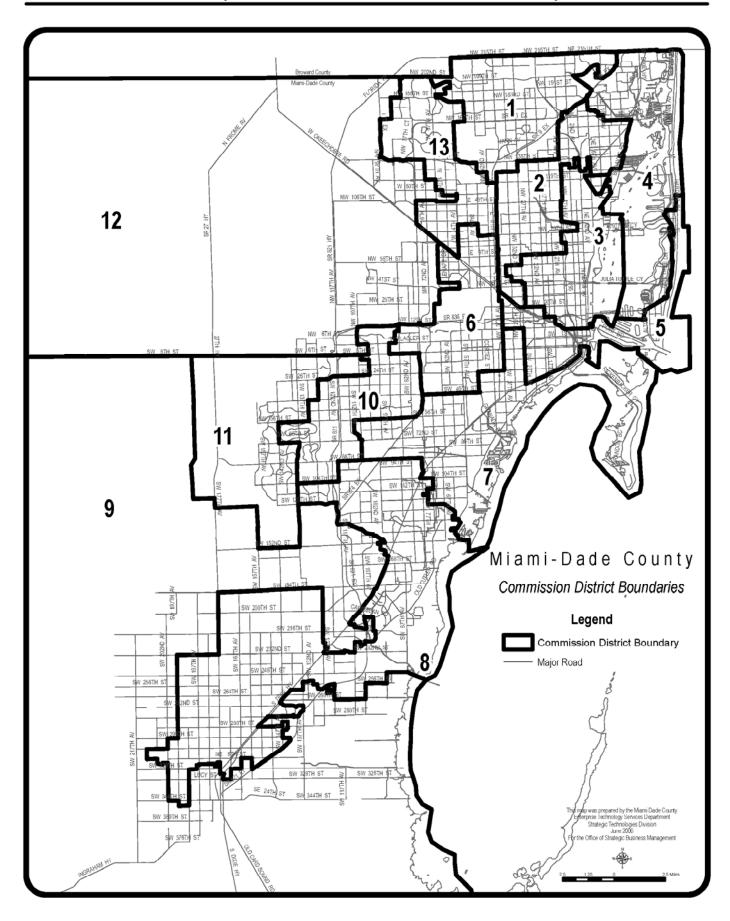
#### FINANCIAL SUMMARY

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Proposed FY 06-07
Revenue Summary				
General Fund Countywide		10,057	10,777	12,070
General Fund UMSA		4,652	5,072	5,173
Interagency Transfers		1,214	1,379	1,349
	Total Revenues	15,923	17,228	18,592
Operating Expenditures Su	mmary			
Salary		9,202	9,852	10,613
Fringe Benefits		2,497	2,718	3,333
Other Operating		4,053	4,501	4,485
Capital		70	157	161
Total Opera	ting Expenditures	15,822	17,228	18,592

	Total Funding		Total Positions	
(Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Proposed FY 06-07	Budget FY 05-06	Proposed FY 06-07
Strategic Area: Policy Formulation	on			
Board of County	11,518	12,293	119	119
Commissioners				
Intergovernmental Affairs	994	1,120	7	7
Office of Commission Auditor	1,672	1,908	19	19
Office of the Chair	1,403	1,475	15	15
Support Staff	1,641	1,796	17	17
Total Operating Expenditures	17,228	18,592	177	177

- The FY 2006-07 Proposed Resource Allocation Plan includes \$12.293 million for the BCC, which represents full funding of the district offices; \$945,600 for each district
- In accordance with the Board-approved satellite office policy, estimated satellite district office space costs are included in the FY 2006-07 Proposed Resource Allocation Plan within each individual BCC Office budget
- The Miami-Dade County Task Force on Governmental Structure continues its review of County procurement polices and local government structures; a report will be presented during FY 2006-07 for BCC consideration outlining the task force's findings
- During FY 2005-06, the Board adopted a resolution urging the legislature to defeat bills that preempt Miami-Dade County's local incorporation policy
- The FY 2006-07 Proposed Resource Allocation Plan includes the permanent placement of a Federal Coordinator from the Office of Intergovernmental Affairs (OIA) in Washington DC; as the eighth largest county in the United States, the County now has a voice on issues that directly impact the community and enhanced contact with Congress, organizations, and other counties to promote shared interests and concerns; during the third annual Washington Fly-In, the Board worked closely with the Office of Emergency Management and the Homestead Air Reserve Base to permanently locate a FEMA logistics area on County-owned land adjacent to the Homestead Air Force Reserve Base, successfully lobbied for the County's inclusion in a "hurricane affected county" bill that provides relief in agricultural areas for damages caused by Hurricanes Wilma and Katrina, and led efforts that improved the County's ability to increase federal funding on transit requests for new projects like the Southwest Rail Corridor
- During FY 2005-06, the Board participated in the first Tallahassee Fly-In which resulted in spirited discussions with many State of Florida representatives regarding tax relief-related legislation, such as portability, doubling the homestead exemption for low-income seniors, and senior tax deferral; among its many initiatives, the Board worked with the County's legislative delegation to successfully secure millions of dollars in appropriations for County programs; helped defeat the Cable Franchise bill; supported the passage of a comprehensive Affordable Housing bill that includes \$30 million in funding for extremely low-income residents, teachers, police, and firefighters; worked to pass legislation that streamlines the regulatory process faced by the Seaport Department; initiated legislation to promote funding for the 311 Answer Center; and secured funding for the Miami River Dredging Project
- Through the Building Better Communities Bond Program, the County now has the opportunity to promote the
  Development Rights Program, which allows for the acquisition of residential development rights associated with a
  parcel of property; benefits of the program include maintaining the rural character of Miami-Dade County's
  agricultural area, sustaining a diversified economic base, protecting an aquifer recharge area, and improving quality
  of life

- The Board, in its efforts to balance the need for reasonable growth against the need for viable development in Miami-Dade County, created the Urban Development Taskforce to study the impact of future development beyond the Urban Development Boundary
- The Board continues to address economic disparity in Miami-Dade County by adopting legislation that directs the Miami-Dade Empowerment Trust, the Beacon Council, and the Office of Community and Economic Development to create an incentive program that encourages out-of-state manufacturing and technological firms to establish offices and/or factories in urban areas of the County
- In response to the demands presented during the 2005 Hurricane season, the Board developed programs aimed at
  assisting Miami-Dade County residents by encouraging pre-storm preparation, expanding assistance to seniors
  through the Hurricane Shutter program, and providing trailer park assistance; in addition, the Board worked to
  promote effective communications among state and federal colleagues, improve local pre- and post-storm needs,
  and adopt legislation requiring local gas stations and retail stores to install generators to ensure a continuous supply
  of fuel and food
- The Board continues to encourage and promote the enhancement of the County's General Fund Reserve balances, in addition to the augmentation of the Emergency Contingency Reserve in the Countywide General Fund, and to increase reserve balances within the UMSA General Fund and other taxing jurisdictions
- The Board continues to make every effort to retain federal funding levels for grant funded programs, including the Community Development Block Grant (CDBG) and the Ryan White Title I Care Act grant which assists person with HIV/AIDS
- During FY 2005-06, the Board established the Community Awareness Task Force, whose mission is to analyze the
  conditions that give rise to illegal dumping and develop strategic recommendations, based on best practices, to
  significantly reduce its incidence in Miami-Dade County; the task force will focus on illegal dumping education,
  removal, prevention, and enforcement
- The Board has approved a total of \$5.8 million over the last five years to fund the Mom and Pop Program, which
  infuses small businesses with much-needed capital; \$1.950 million is included as part of the FY 2006-07 Proposed
  Resource Allocation Plan
- The FY 2006-07 Resource Allocation Plan includes funding from the following County departments to support functions within the Office Intergovernmental Affairs, the Office of Commission Auditor and Legislative Analysis, and the Support Staff Sergeant-At-Arms: Miami-Aviation (\$81,000), Building Code Compliance (\$77,000), Building (\$70,000), Capital Improvements (\$31,000), Community and Economic Development (\$4,000), Consumer Services (\$11,000), Empowerment Trust (\$10,000), Environmental Resources Management (\$132,000), Finance (\$16,000), Housing Agency (\$11,000), Planning and Zoning (\$17,000), Police (\$450,000), Seaport (\$209,000), Solid Waste Management (\$98,000), and Water and Sewer (\$132,000)
- To ensure that Miami-Dade County residents have easy access to all County services, the Board supported the
  expedited opening of the 311 Answer Center; the Answer Center became fully operational in September 2005 with
  working hours of Monday through Friday 8:00 am to 8:00 pm and with the phasing-in of Saturdays and Sundays from
  8:00 am to 5:00 pm during FY 2005-06
- The placement of a permanent Board of County Commissioners' Office of Intergovernmental Affairs in Washington, DC has clearly strengthened Miami-Dade County's ability to closely monitor and promote those initiatives that affect and/or benefit the Miami-Dade County community; the placement of a permanent Board of County Commissioners' Office of Intergovernmental Affairs in Tallahassee has been as effective at increasing the County's presence during the last two sessions; in an effort to eliminate our reliance on our contract lobbyists for office space and to promote transparency, the FY 2006-07 Proposed Resource Allocation Plan also includes funding for independent office space in Tallahassee



# County Attorney's Office

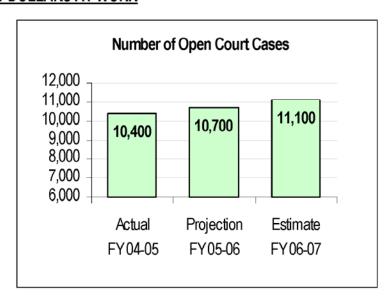


# SUMMARY

The County Attorney's Office (CAO) is established in the Miami-Dade County Home Rule Charter to "serve as legal counsel to the Board of County Commissioners (BCC), County Manager's Office (CMO), and all County departments, offices, and agencies, and perform such other legal duties as may be assigned." The County Attorney is appointed by and is directly responsible to the BCC. The CAO represents the BCC, the Mayor's Office, the CMO, and County departments in all civil legal matters arising in the discharge of official duties.

As part of the Policy Formulation strategic area, the CAO is responsible for the prosecution and the defense of all lawsuits brought by or against the County, legal advice to the BCC and its committees and subcommittees, the representation of the County at administrative hearings, the drafting and review of ordinances and resolutions, approval of all contracts, bonds or written instruments as to form and legal sufficiency, and the rendering of legal opinions.

The CAO provides legal representation to the BCC, the Mayor's Office, the Public Health Trust, the various County boards, the CMO, the Community Councils, and all County departments and agencies.



#### **BOARD OF COUNTY COMMISSIONERS**

#### OFFICE OF THE COUNTY ATTORNEY

 Provides legal representation to the BCC, Mayor's Office, Public Health Trust, various County boards, County Manager's Office, Community Councils, and all County departments and agencies

## FINANCIAL SUMMARY

(Dollars in Thousands)	Actual FY 04-05	Budget FY 05-06	Proposed FY 06-07
Revenue Summary			
General Fund Countywide	8,509	9,216	12,637
General Fund UMSA	5,024	4,800	7,271
Reimbursements from Departments	8,421	8,712	4,550
Reimbursements from Outside Agencies	125	125	250
Total Revenues	22,079	22,853	24,708
Operating Expenditures Summary			
Salary	18,397	19,006	20,155
Fringe Benefits	2,876	2,946	3,408
Other Operating	712	797	979
Capital	94	104	166
Total Operating Expenditures	22,079	22,853	24,708

	Total Funding		Total Positions	
(Dollars in Thousands) Expenditure By Program	Budget FY 05-06	Proposed FY 06-07	Budget FY 05-06	Proposed FY 06-07
Strategic Area: Policy Formulation	on			
Advising Departments	7,313	5,409	47	32
Community Councils Support	457	491	3	3
County Boards Support	685	616	4	3
County Commission Support	2,057	2,458	13	15
County Manager's Office Support	1,372	983	9	6
Litigation	10,969	14,751	71	88
Total Operating Expenditures	22,853	24,708	147	147

## SELECTED ITEM HIGHLIGHTS AND DETAILS

	(Dollars in Thousands)					
Line Item Highlight	Actual FY 03-04	Actual FY 04-05	Budget FY 05-06	Projection FY 05-06	Proposed FY 06-07	
	1103-04	1 1 04-03	1 1 03-00	1 1 03-00	1 1 00-07	
Travel Costs	52	56	74	54	56	

- In the FY 2006-07 Proposed Resource Allocation Plan, reimbursements from most County departments for legal services have been absorbed by the General Fund; reimbursements for legal services provided in excess of typical requirements will be received from Finance Department bond administration funds (\$450,000), General Services Administration self-insurance trust funds (\$4.1 million), Children's Trust (\$150,000), and South Florida Workforce (\$100,000)
- To comply with new requirements of the Federal Court System, the County Attorney's Office is implementing a new Case Management System (\$250,000 total project cost)

# **County Manager's Office**

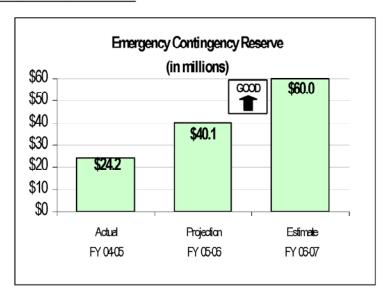


# SUMMARY

The County Manager is the Chief Executive of the administrative branch of the County government, responsible for the day-to-day operation of one of the largest County governments in the United States with a \$6.885 billion budget, approximately 30,000 employees, and 63 departments serving a population of more than 2.3 million residents.

The County Manager is also responsible for the administration of all units of the County government and for the implementation of Mayoral and Board of County Commissioners' (BCC) policies; the County Manager or his designee executes contracts and other instruments and signs bonds and other evidences of indebtedness; the County Manager also appoints all administrative department heads under his jurisdiction. The County Manager is also responsible for overseeing the County's strategic plan and the implementation of results-oriented government to ensure that departmental goals are aligned with the County's strategic plan in an effort to streamline government and improve County services.

The County Manager's Office (CMO) coordinates its activities with the Mayor's Office, BCC, Clerk of the Board, County Attorney's Office, federal and state agencies, County departments, and other organizations within the community.



#### OFFICE OF THE COUNTY MANAGER

- Implements Mayoral and Board of County Commissioners' policies and oversees and manages department activities
- Provides strategic management and administrative policy guidance for and oversight of County government

#### ADMINISTRATIVE SUPPORT

 Provides operational and administrative support to the County Executive Office, including personnel, procurement, information technology, records management, and budgeting

#### **EXECUTIVE POLICY SUPPORT**

- Provides executive policy and legislative support to the County Manager and senior staff
- Provides overall direction and coordination of activities relating to the oversight
  and monitoring of: maintenance and improvements of major gateways and
  transportation terminals, litter, illegal dumping, graffiti, and landscaping issues;
  public education and community outreach of child welfare and health care
  issues; agricultural issues relating to planning and zoning, land acquisition, and
  disease and exotic pest control; and elderly issues and services relating to
  transportation, meal programs, housing, and referrals to agencies that provide
  assistance to senior citizens
- Advocates, participates, and serves as a point of contact between County government and municipalities, state and federal agencies, community-based organizations, and public and private entities

#### FINANCIAL SUMMARY

(Dollars in Thousands)		Actual FY 04-05	Budget FY 05-06	Proposed FY 06-07
Revenue Summary				
General Fund Countywide		4.080	4.776	5,554
General Fund UMSA		1,782	1,925	1,953
Interagency Transfers		280	264	0
State Grants		0	132	0
	Total Revenues	6,142	7,097	7,507
Operating Expenditures Su	mmary			
Salary		4,655	5,303	5,540
Fringe Benefits		963	1,086	1,253
Other Operating		534	672	668
Capital		36	36	46
Total Opera	ting Expenditures	6,188	7,097	7,507

	Total Funding		Total Positions		
(Dollars in Thousands)	Budget	Proposed	Budget	Proposed	
Expenditure By Program	FY 05-06	FY 06-07	FY 05-06	FY 06-07	
Strategic Area: Policy Formulation	n				
Administration	900	984	4	4	
Executive	5,115	5,527	32	32	
Executive Policy Support	1.082	996	6	6	
Total Operating Expenditures	7,097	7.507	42	42	

- The CMO continues to provide staff support to the Board of County Commissioners (BCC) and a variety of advisory boards and task forces
- The FY 2006-07 Proposed Resource Allocation Plan reserves 0.105 mills in the Countywide General Fund to make the fourth payment to the countywide Emergency Contingency Reserve; the reserve was established in FY 2003-04 and had, as of October 1, 2005, a balance of \$24.19 million; the balance is projected to increase to \$40.1 million by September 30, 2006 and will total over \$60 million by September 30, 2007; in FY 2005-06 a \$1 million Unincorporated Municipal Service Area (UMSA) Emergency Contingency Reserve was established; the UMSA reserve is projected to be \$2 million by September 30, 2007
- As part of the continuing emphasis on results-oriented government, the County Manager initiated "Strategic Meeting Days," which occur once a month and provide the opportunity for departments to meet and discuss strategic goals; the first of such meetings was held January 27, 2006; in addition, Assistant County Managers hold quarterly business plan reviews with their departments to discuss County department performance results and issues
- The CMO continues to closely monitor and coordinate, as appropriate, several significant countywide projects, including the construction of the Performing Arts Center, economic development projects, the proposed baseball stadium, Miami International Airport's terminal development projects, affordable housing, and Super Bowl XLI
- Since the voter approval of the Building Better Communities (BBC) Bond Program, a total of \$139.7 million in contracts are either in progress or completed, including \$96.3 million for County departments, \$40.7 million for municipalities, and \$2.7 million for not-for-profit organizations
- The CMO continues to work closely with the Public Health Trust to eliminate operating deficits and improve their cash flow reserves
- As part of the Enterprise Resource Planning (ERP) system, the County hired a consultant to produce a road map for countywide implementation of all major reporting suites, including human resources, procurement, budgeting, and financial processing; the Miami-Dade Aviation Department is currently implementing the human resources, budget, and financial suites; the Miami-Dade Water and Sewer Department is implementing the human resources and financial suites; and the Employee Relations Department will implement countywide two modules of the human resources suite by October of 2006
- An automated performance management system was implemented during spring 2005 to help evaluate and improve services throughout County government; the new system has revamped the County's business planning process by enhancing the County's tracking and reporting of countywide performance results

- The County is now distributing its second annual Progress Report to the Community; the performance report is an
  important step in communicating performance results to the community; the data contained in the report, which can
  be found at www.miamidade.gov/results, will serve as a valuable tool to prioritize the allocation of County resources
  to meet community needs
- The CMO continues to coordinate and supervise the Management Trainee program which mentors future County administrators
- As part of the County Manager's strategic plan goal to improve services through information technology, BCC meetings held in the Commission Chambers may, as of January 2006, be viewed via web casts on-line
- The County Manager initiated, as an immediate response in the wake of Hurricane Wilma, the "Help Us Help You" campaign to serve as a central recovery point for connecting Miami-Dade County residents in need of housing and related support services; in addition, the CMO established the public/private "Partnership for Recovery" organization to fund the relocation and utility costs of eligible families displaced as a result of Hurricane Wilma; Partnership funds were also used to support elders and individuals with disabilities by providing access to medication, special equipment and other basic needs; the CMO initiated the "No Blue Roofs" project to repair roofs prior to the start of the 2006 Hurricane Season
- During FY 2005-06, the County Manager initiated a pilot "Employee Eyes and Ears" program to use the power of the County's workforce to identify community appearance issues by calling the 311 Answer Center
- In an effort to find ways to operate more efficiently, a general office support contract with the CMO was eliminated and converted to a full-time County position in FY 2005-06
- During FY 2005-06, the Community Image Manager, working with the Community Image Advisory Board (CIAB), conducted an anti-litter poster contest for elementary, middle, and high school students whereby the posters were used as a traveling display to launch an anti-litter campaign in Miami-Dade County; to restore Miami-Dade County's tree canopy, the Community Image Manager will continue to work with other County departments to develop the countywide Street Tree Master Plan to provide a "greenprint" for the appropriate planning, implementation, and management of our existing and planned tree resources
- In FY 2005-06, the Community Image Manager, in coordination with the CIAB, Roots in the City, Inc., Hands on Miami, and the City of Miami, planted tropical trees and shrubs to enhance the appearance of I-95 south of I-395, and to improve the skyline vista of downtown Miami for the thousands of residents and visitors that travel the gateway; the Public Works Department will continue to provide the Community Image Manager with a full-time Landscape Maintenance Inspector to inspect the priority corridors and gateways for maintenance issues and report those issues to the appropriate jurisdiction for resolution; in FY 2006-07, the Community Image Manager will provide continued support to the CIAB and focus on improving those areas which are vital to the image of Miami-Dade County; in FY 2006-07, the CIAB will receive \$500,000 in additional funding to support green infrastructure development
- During FY 2006-07, the Child Advocate will continue to work closely with key child welfare and healthcare agencies
  in the community to improve the quality of life for the children in Miami-Dade County; the Child Advocate,
  coordinating with community partners, will continue to raise public awareness of the need to prevent child abuse and
  neglect and to reduce juvenile crime; launch a new campaign on "Child Obesity" and the need to reduce it; host
  various events such as "The Day of the Child" in January 2007; and plan for legislative summits to help increase
  children's services in Miami-Dade County
- As part of the County Manager's outreach efforts to improve and enhance the quality of life for senior citizens in Miami-Dade County, a Senior Advocate was hired in May 2005; the Senior Advocate will be responsible for identifying and advocating for elderly services such as transportation, meal programs, housing, and referrals to agencies that provide assistance and outreach to senior citizens; in addition, the Senior Advocate will pursue legislative initiatives at both the state and federal levels and work with various County departments and community agencies to improve the quality of life of senior citizens

- As part of the Building Better Communities (BBC) Bond Program, the Agricultural Manager in FY 2006-07 will administer the Purchase of Development Rights (PDR) Program to purchase development rights of property suitable for agricultural use (\$30 million); the County will use the PDR Program to purchase conservation easements to limit the density (i.e., the residential development opportunity) of agricultural or undeveloped property; the purchase of these rights ensures that the property will remain undeveloped and available for agricultural uses to maintain the rural character of the agricultural area, create a more diversified economic base, ensure aquifer recharge, and improve quality of life
- During FY 2005-06, the Agricultural Manager lobbied for state and federal aide to assist victims of Hurricanes Katrina and Wilma and worked with the United States Department of Agriculture (USDA) to establish the value of agricultural losses resulting from the hurricanes
- The Agricultural Manager continues to coordinate all countywide agricultural-related issues by working closely with advocates for Miami-Dade County's agricultural interests at all levels of government; the Agricultural Manager also: conducts meetings with residents, farmers, and various County departments to address their concerns; works with the Miami-Dade Fire Rescue Department Office of Emergency Management and the Department of Solid Waste Management to create and establish an emergency plan of action for the agricultural areas of Miami-Dade County; and works with the Tropical Research and Education Center and the Cooperative Extension Office to identify possible new commodities and marketing programs for growers in Miami-Dade's agricultural area